



A Submission Cover Page must be included with every set of forms submitted to the Corporate Registry.

**FOR PROPER PROCESSING, PLEASE ENSURE ALL PAGES OF THIS FORM ARE SUBMITTED.
FORMS WITH MISSING PAGES WILL BE RETURNED.**

Fees

Submission Fee: (go to www.isc.ca/fees for the current fee information) \$ _____

Priority Service:

Check box for \$500.00 optional additional fee \$ _____

Priority submissions will receive immediate attention and will be reviewed within one business day after being received, where possible. If you are submitting multiple forms for a single entity, only one priority service fee is required. Check **Priority Service** box on each submission cover page.

TOTAL FEES: \$ _____

Submissions will be returned if sufficient funds are not available at the time of processing.

Payment Methods

ISC offers the following methods of payment:

- Cheque or money order payable to *Information Services Corporation*
- On ISC account – ISC Account Number: _____

To pay by credit card, call the Customer Support Team at 1-866-275-4721 to provide payment information and you must include the ISC Account Number provided on the line above.

DO NOT include your credit card information anywhere on these forms.

Paper Forms Submission Methods

The received date for the submission is the date the forms are received at ISC.

Mail: Corporate Registry
1301 – 1st Avenue,
Regina, SK S4R 8H2

Fax: (306) 787-8999

Customer Reference Number (optional)

- Your Reference Number: _____

Did you know...most submissions are automatically registered when filed online at corporateregistry.isc.ca
This includes Annual Returns, Annual Returns and Financial Statements, Business Name Renewals and most associated notice update submissions.

Visit our website or contact our Customer Support Team for more information:

www.isc.ca

1-866-275-4721

corporateregistry@isc.ca



1 ENTITY DETAILS

Entity Number:	Entity Name:

2 AMENDMENT DETAILS

Instructions:

- *If there are more than two (2) sectors being amended, please photocopy the next page before proceeding and attach to this form.*

▶ Sector

Sector Name:

Type of Amendment: **Add Sector** **Update Sector** **Remove Sector**
▶ *Select only one (1)*

▶ Select *only one* (1) of the following:

I certify that written consent of the owners of every unit has been obtained.

I certify that:

- Written consents of 80% of the owners of units that are affected by the bylaws, have been obtained.
- A notice of this bylaw has been served on the following, not less than 30 days before submitting this bylaw to the Registrar:
 - *All owners of units that are affected by the bylaws, except those unit owners that provide written consents.*
 - *The local authority.*
- No objection has been received in the form of a notice of court application.

Is the condominium corporation sector acting under the standard bylaws pursuant to section 45 of the Act:
▶ *Select only one (1)*

Yes **No (sector bylaws must be enclosed with this submission)**

Date Bylaws Passed: _____

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Continue on Next Page

▼ Section Below Intentionally Left Blank - For Office Use Only ▼

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