



Manual Search and/or Certification

Section A – Applicant Information

Client Name: Last* First* Phone* (Include Area Code) Client Reference Number

Address* City* Province/State* Country* Postal/Zip*

* Address information is mandatory if copies to be returned by mail.

Section B – Method of Delivery

Mail Fax

Fax number, if applicable (Include Area Code)

Section C – Method of payment

Cheque for (Amount)

Payment from Account Client Number Account Number Account Password (if applicable)

Note: Sufficient funds must be available at the time of processing. ISC does not accept foreign currency in the form of cash, cheque, or money order.

Section D – Search Request Information

# of Copies	Copy Type	Description (e.g. Land Description, Title number, Grant number, Plan number, etc.)	Fees (Office Use Only)

Available Copy Types:

See 'Manual Search and/or Certification - Instructions' for more information.

- Uncert:** Uncertified copy printed on non-watermarked paper
- Cert1:** Certified copy printed on watermarked paper, no ink stamp
- Cert2:** Certified copy printed on non-watermarked paper, ink stamp only
- Cert3:** Certified copy printed on watermarked paper, with ink stamp
- PCert:** Certified copy of Plan of Survey printed on non-watermarked paper, ink stamp only

***Requests for more than 5 searches of titles, interests, etc. must be made using our Bulk Data Request process. Please contact us at ask@isc.ca.

Submission Methods

Mail:
 ISC e-Business Services Centre
 1301 - 1st Avenue, Regina, SK S4R 8H2

Email:
 e-BSC@isc.ca

Fax:
 (306) 798-1399